**Your Team Name: <Team Name>**

**Your Name: <Your Full Name>**

Please complete this evaluation of your own performance and of the performance of your team members.

In the table below, please indicate your choice for overall rating in both effort and performance for each team member.

|  |  |  |
| --- | --- | --- |
| **Team Member** | **Overall Effort Rating****Poor Excellent** | **Overall Performance Rating****Poor Excellent** |
| **0** | **1** | **2** | **3** | **4** | **0** | **1** | **2** | **3** | **4** |
| Your Name |  |  |  |  |  |  |  |  |  |  |
| Team Member 2 Name |  |  |  |  |  |  |  |  |  |  |
| Team Member 3 Name |  |  |  |  |  |  |  |  |  |  |
| Team Member 4 Name |  |  |  |  |  |  |  |  |  |  |
| Team Member 5 Name |  |  |  |  |  |  |  |  |  |  |

1. What did you consider the toughest part of being on this team and on this project? Or, have you been surprised by how this team functioned in a positive way? Give specific examples.

Type here...

1. Describe the technical contributions (or lack thereof) of each team member, starting with you. That is, describe what each team member contributed as a software developer to your project. Be specific. Contributions may include things like architecture, design, algorithms, and code. Include comments about the quality of their work.

Your Name: Type here...

Team Member 2 Name: Type here...

Team Member 3 Name: Type here...

Team Member 4 Name: Type here...

Team Member 5 Name: Type here...

1. Describe the team contributions (or lack thereof) of each team member, starting with you. That is, describe what each team members contributed as a team member to your team. Be specific. Include comments about attendance at meetings, timeliness of completing work, commitment to the project, reliability, and effort put forth.

Your Name: Type here...

Team Member 2 Name: Type here...

Team Member 3 Name: Type here...

Team Member 4 Name: Type here...

Team Member 5 Name: Type here...

1. Whom do you feel did the best (either in effort or overall contribution to the team)? Why? Be specific.

Type here...

1. Whom do you feel did the worst (either in effort or overall contribution to the team)? Why? Be specific.

Type here...

1. Do you feel that there are areas with which you personally needed more help?

Type here...

1. Do you have any suggestions for the instructor for improving the course?

Type here...

1. Do you have any suggestions for the teaching assistant for improving the course?

Type here...

1. How were your interactions with your client?

Type here...

1. Do you have any suggestions for your client for improving the course?

Type here...

**Submission Instructions:**

1. Save this document with a filename of the form “team-<team-name>-<your-last-name>.docx” where <team-name> and <your-last-name> are replaced by your team name and your last name, respectively, using all lower case letters and dashes for blanks as in “team-auto-owners-dyksen.docx:.
2. Email this completed Word document to dyksen@msu.edu.

For Subject, use “Team Evaluation: Team <Team Name> by <Last Name>” where <Team Name> and <Last Name> are replaced by your team name and your last name, respectively as in “Team Evaluation: Team Auto-Owners by Dyksen”.
3. Your Team Evaluation form is due by 4:00 a.m., Thursday, December 7. (Think Wednesday night.)