MICHIGAN STATE UNIVERSITY

03/19: Team Status Reports

The Capstone Experience

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From Students... ...to Professionals

What's left?

- 04/02: Beta Presentations
- 04/23: Project Videos
- 04/25: All Deliverables
 - Project Plan
 - Manuals
 - Source Code
 - Project Video
 - Team Evaluation Form
- 04/26: Design Day Setup, 2:30pm
- 04/27: Design Day, 6:30am

(5 Weeks)

(2 Weeks)

(5 Weeks + 2 Days)

Project Video

- Sound Studio
 - Only reservers can get keys.
 - Do trial recordings in advance.
- Voiceover
 - Recorded Script
 - No "Um"s
- Camtasia
 - Practice Now
 - Syncing Video and Audio
 - Readability
 - o Etc
 - Produce Test Clips
 - Transitions
 - Readability
 - o Etc.

Documents

- Project Plan
 - Draft with Feedback
 - Due: Sunday, April 9, Midnight
 - Word Original Plus pdf
- Manuals
 - Start on Them
 - User and/or Administrator
 - Separate
 - Combined
 - Examples Posted Online

Grading

Team (70%)	
Project Plan Document & Presentation	10
Alpha Presentation	10
Beta Presentation	10
Project Video	10
Project Software & Documentation	25
 Design Day 	<u>05</u>
 Total 	70
Individual (30%)	
Technical Contribution	10
Team Contribution	10
Team Evaluation	05
 Meeting Attendance 	<u>05</u>
 Total 	30

(1 of 3)



- Final Grade Sum Of...
 - Individual Total
 - % of Team Total Based on Team Contribution
- Grand Total =
 - (Individual Total)

+

(Team Total) * (Team Contribution) / 10.0

• *Nota Bene*: Your Team Contribution will have a very significant effect on your final grade.

Team Evaluation Form

- 5% of Final Grade
- Rate Each Team Member
 - Technical Contributions
 - Overall
 - Effort
 - Performance

Other Questions

- 8. Describe the contributions of each team member, starting with you. Be specific. Include comments about your/their individual technical contributions as well as your/their contributions to the team as a whole.
- 9. Whom do you feel did the best (either in effort or overall contribution to the team)? Why? Be specific.
- I0. Whom do you feel did the worst (either in effort or overall contribution to the team)? Why? Be specific.

Beta Presentations

- 04/02 04/11
- Feature Complete
- <u>Template Posted Online</u>
- Email Schedule Conflicts ASAP
 - Only Interviews
 - Email Company and Recruiter Contact Info

Last Week of Semester & Exam Week

Schedule

- 04/23: Team Project Videos
 o Final Version
 - Posted for Design Day Judges
- 04/25: Team Project Videos and All Deliverables
- 04/26: Team Design Day Setup
- 04/27: Team Design Day
- 05/01: Team Project Videos
- Attendance
 - Required (See <u>Syllabus</u>)
 - Contact Dr. D. re Design Day Conflicts

Do not schedule interviews or buy tickets to go home.